

Jon Chan

Muay thai expert

Specialties

eggspout, community manager, tennis

Experience

Community Manager, Eggspout, Seattle, WA

03/09 - 08/09

Reach out to the community and impact the world with a touch of Eggspout

Find me on Twitter: twitter.com/jonceggspout

Ocean Export Representative, Expeditors International, Seatac, WA

01/08 - 02/09

Processed shipments to export commercial products for department's top clients in Seattle-area including Genie Industries, Costco Taiwan, Costco Japan, and Brunswick

Filed Shippers Export Declaration from commercial invoices to confirm with US Census Bureau regulations

Collaborated with Expeditors office in Sao Paulo, Brazil to ensure export documentations conformed with Latin America import regulations

Processed Dangerous Goods shipments which required 16 hours+ of intense dangerous goods training

Created weekly 300-500 page invoice report for Genie Industries

Financial Analyst Trainee, General Services Administration - Public Buildings Services, Auburn, WA

06/06 - 03/07

Reconciled quantitative discrepancies between national and regional accounting databases

Created Excel spreadsheets and reports for financial and budget analysts regarding federal funds

Analyzed and reviewed historical financial data of public building contracts

Created and issued financial reports of capitalization and depreciation values of construction projects to regional analysts

Updated and maintained coding of federal government personnel database system

Bank Teller, Columbia Bank, Tacoma, WA

06/05 - 09/05

Made debit and credit transactions for customers and businesses

Handled cash and recorded cash amounts with database software

Transferred funds between customer and business accounts

Created money orders and cashier checks

Collaborated with upper management to provide optimum service

Product Manager, Cingular Wireless, Las Vegas, NV

06/04 - 08/04

Oversaw product and inventory levels for two Cingular Wireless stores

Inspected and recorded store's inventory levels; replenished when needed

Collected and recorded store profits, insurance claims, and contracts

Recorded cash transactions, delivered employees' payroll

Provided customer service: made sales, answered customer's questions about cell phones

Education**University of Washington, Seattle, WA**

2004 - 2007

<http://www.talentevolution.net/profile/1056>

